

## **Whangaroa College Board Meeting – May 15, 2017**

### **1. Administration: Start 5.30pm**

- Karakia – Mr Anderson
- (1.1) Present – Colleen Sherwin, Pat Millar, Jack Anderson, Amanda Ferris, Allie Avery, Mereana Tua, Sue Morris (Minute Secretary).
- (1.2) Apologies – Richard Avery (chair), Barbara Walburn
- Moved that Allie Avery be chairperson for the meeting.

J Anderson / A Ferris CARRIED

### **2. Strategic Decisions:**

- Triennial Plan
  - Amber Davidson – presentation around Achievement levels across the curriculum. Emphasis on extending vocab and student writing skills. She will make a further presentation in 2 months. What would the Board like to hear? – Comparisons to show any progress. What are staff doing with the data? Check the accuracy of the data used.
  - Raewyn Cairns-Cowan – English. Discussion around literacy skills and the percentage of students able to access the curriculum. Accelerated literacy programme has shown we do have the opportunity to accelerate learners. Student use of learning tools is increasing.
  - Dene Fowler – Maths. Discussion around Year 7 – 10 results that are mostly below or well below. Presented textbooks used and samples of student work.
- Whanau Focus Group – next step.
  - Allie is working on this
  - Meeting on Thursday May 18 at 10 am in the school foyer.
  - Leanne Donaldson will support this.
  - 2 people have indicated they will attend.
  - Pat suggest we should look for someone from the group who could be co-opted on to the Board. This will be left on the table for discussion.

### **3. Strategic Discussions**

#### **• (3.1) Principal's Report**

Report as circulated.

- Communications Plan is included. This indicates times when information is released and in what forum.  
Regarding community consultation: the Board will decide when and in what format it should take.
- Students in the Trades Academy are to be drug tested, with parental permission. This is a Health and Safety issue as high powered tools are involved.
- Lunches: An ex student has met with A Ferris and Dene Fowler and has put together a plan. Food is from an outside provider – all wrapped. This has eased the problem of students going in to town for lunch. A Food Control Plan will need to be put in place.
- Banquer Programme –gives encouragement to students for positive behavior. Rewards for extra activities. These will be included in School reports and discussed at PST meetings.

- Discussion around truants in town. Most are no longer Whangaroa College students. Now a police issue. Suggestion of alternative education at Kerikeri.
- **COL** – Meeting of willing schools in the area. Runanga is on board. Matauri Bay, Totara North, Waitaruke to be invited.  
**Suggested** that Jack should contact the Ministry to suggest the name remains as “Kerikeri Community of Learning”.

J Anderson / A Avery      CARRIED

4. Monitoring

- Chairperson review to be at next meeting as B Walburn absent from this meeting.
- Finance and Audit Report – No finance meeting due to illness.  
Jack to share what information he has re profit and loss. A Ferris suggested in future, 2 other people should know how to access the financials.

5. Identify Items for next meeting

- Chairperson review
- Exit interview
- Whanau focus Group
- Revisit what ERO requires. (Feedback from last visit was positive. A blurb needs to go on the website to update on progress. This would be short and positive. R Avery and A Avery will work on this.)

6. Administration

6.1 Confirmation of Minutes: Moved that the April meeting minutes be accepted as read.

- 2.1 Whanau Focus Group – Remove the parent’s name.

A Avery / J Anderson      CARRIED

6.2 Correspondence

- NZSTA Booklet – one copy per Board member. (discusses school leaver data)

Moved that this Committee move into committee under the terms of Section 48 of the Local Government Official Information Act 1987 to discuss student matters and staffing matters.

A Avery      CARRIED

Moved that this committee move out of committee move out of committee

A Avery      CARRIED

7. Meeting Closure

7.1 Comments on meeting procedures and outcomes – Difficult for presenters to keep to their 10 minutes. Next time, presentations from social studies and science should not be so long.

7.2 Next meeting: 12 June 2017.

Karakia – J Anderson

Meeting closed 7.28 pm